

# Covidence Scholarship Terms and Conditions

## Introduction

www.covidence.org is a service dedicated to improving the production of systematic reviews so that health decision-making can draw on the best available evidence.

The Covidence service is operated by Veritas Health Innovation Ltd, an Australian public company (ABN 41 600 366 274), with its registered office at Level 10, 446 Collins Street Melbourne VIC 3000 Australia. Veritas is also a registered charity, regulated by the Australian Charities and Not-for-profits Commission. For convenience, in these terms we use the shorthand term 'Covidence' to refer to Veritas Health Innovation Ltd.

These terms apply to Scholarships offered by Covidence. Covidence may amend these terms from time to time.

### 1. Purpose

- 1.1. The Scholarships are provided principally for educational purposes to help support students undertaking a program-eligible Masters or PhD degree where systematic review research methodology is included as part of their dissertation, at an eligible university.
- 1.2. The kinds of expenses intended to be covered by the Scholarship include traveling to a conference or on a field trip, purchasing books or a computer, or contribution towards relevant university fees.

### 2. Scholarship value

- 2.1. The overall Scholarship fund is \$75,000 USD for the calendar year 2022, which will be allocated to:
  - 2.1.1. three recipients at \$15,000 USD each; and and a Covidence subscription (Single) valued at \$240
  - 2.1.2. seven recipients at \$2,500 USD each and a Covidence subscription (Single) valued at \$240 and;
  - 2.1.3. 42 recipients will receive a free single subscription to Covidence valued at \$240 each.
- 2.2. Covidence may increase or decrease the fund, or alter the number and value of Scholarships, or suspend or terminate the Scholarship program, at any time at its discretion.

### 3. Eligibility

- 3.1. In order to be eligible for a Scholarship:
  - 3.1.1. the applicant must be enrolled on a full-time basis in a Masters or PhD degree at a recognised university in the calendar year that the Scholarship is awarded;
  - 3.1.2. the applicant can be studying internally or externally;

- 3.1.3. the applicant can be a domestic or international student; and
- 3.1.4. the applicant cannot be an employee or contractor of Covidence (or be an immediate family member of an employee or contractor of Covidence).
- 3.1.5. The applicant is or will be starting their systematic review within 6months of the scholarship application being submitted.
- 3.2. Any determination on eligibility of an applicant shall be made by Covidence whose decision shall be final.

#### **4. Application process**

- 4.1. Applications for the Scholarship shall be made in writing (in English) in the form determined by Covidence and made available at <https://www.covidence.org/scholarship-form/>
- 4.2. The application must provide:
  - 4.2.1. a proposal for the research project which includes:
    - 4.2.1.1. A structured question (eg PICO)
    - 4.2.1.2. The systematic review protocol or a description of the proposed methodology of the systematic review.
  - 4.2.2. A description of the impact the research will have on:
    - 4.2.2.1. The field of research
    - 4.2.2.2. Practice, policy and society
  - 4.2.3. Academic resume (including any previous research experience)
  - 4.2.4. A note of support from your Academic Supervisor outlining the applicant's ability to undertake the project
  - 4.2.5. A brief description of the benefits this scholarship will have for you personally
- 4.3. The applicant must complete the application in full and as per the online form.
- 4.4. By submitting an application, the applicant agrees to be bound by these terms and conditions.

#### **5. Award of the Scholarship**

- 5.1. The Scholarship will be awarded based on:
  - 5.1.1. A clearly stated and realistic research proposal
  - 5.1.2. Academic contribution of the project
  - 5.1.3. Academic track record of the applicant
  - 5.1.4. Contribution to the academic career of the applicant
  - 5.1.5. Supervisor support
  - 5.1.6. Applications from low or middle income country as defined by the [world bank](#)
- 5.2. Covidence's decision to accept or reject an application, and the amount of Scholarship awarded, shall be final.
- 5.3. Covidence shall notify each successful recipient of a Scholarship by email, including the amount of the Scholarship and indicative payment date/s. Covidence will also announce the Scholarships on its website and through online and traditional media channels. A recipient of a Scholarship must not make any

public announcement about the Scholarship before Covidence has publicly announced the award.

- 5.4. Covidence can elect to cease providing the Scholarship at any time without further notice.

## **6. Scholarship payment**

- 6.1. Covidence will pay the Scholarship amounts to each recipient on the date/s specified on our website or other dates advised by Covidence.
- 6.2. The Scholarship amount is denominated in United States Dollars. Covidence will pay the amount in local currency, converted from USD at the time of payment.
- 6.3. Covidence will deduct any bank charges, Government fees or foreign exchange fees from the amount paid to the recipient. Covidence will pay the net amount by electronic transfer to the bank account nominated by the recipient.
- 6.4. Covidence is not liable for the payment of any tax or any other obligations the successful applicant may incur as a result of accepting the Scholarship. The recipient is responsible for declaring and paying any tax on the Scholarship according to their local laws.
- 6.5. The recipient must use the Scholarship funds for the eligible expenses described in their application form.

## **7. Ongoing eligibility**

- 7.1. A Scholarship holder must promptly notify Covidence of any change in circumstances which may affect their eligibility including, but not limited to:
  - 7.1.1. any proposed change to student load;
  - 7.1.2. failure to maintain enrolment at the University
- 7.2. If a Scholarship holder withdraws from their course, they may be requested to refund any monies provided on a pro-rata basis in the semester in which the withdrawal has taken place. The recipient is not required to refund any monies paid for semester studies completed whilst still a participant in the program.

## **8. False or misleading information**

- 8.1. If a recipient provides false or misleading information or does not adhere to the terms and conditions of their Scholarship, Covidence may terminate the Scholarship and require the recipient to repay any Scholarship amounts within 14 days of being requested to do so by Covidence.

## **9. Promotion**

- 9.1. It is a precondition of the award of the Scholarship that the recipient gives Covidence their details including name, school, degree and photograph. Covidence may use these details for promotional purposes, including but not limited to Covidence website, social media channels, blog, print and electronic media.
- 9.2. By applying for the Scholarship, the recipient expressly agrees and consents to Covidence using their details in this way (and to administer the Scholarship).

Covidence agrees that it shall not use these details for any other purpose, without the express written consent of the recipient (or as required by law).

- 9.3. The recipient must within three months of being awarded the Scholarship provide a 500-word report explaining how the Scholarship has assisted the recipient in their research. They will also provide a check-in piece six months after being awarded. The recipient grants to Covidence a perpetual irrevocable license to use, copy and modify these materials and publish them on its website and other media channels.

## **10. Privacy**

- 10.1. Covidence [privacy policy](#) applies to all applications for the Scholarship received by Covidence.
- 10.2. A copy of Covidence privacy policy will be provided to you upon written request or alternatively can be found at <https://www.covidence.org/privacy/>
- 10.3. By making an application, the applicant consents to Covidence using the information contained in the application to verify the eligibility of the applicant including, without limitation, consenting to Covidence contacting the relevant University to verify the accuracy of the application.

## **11. Further information**

- 11.1. If you have any questions, please first visit the Scholarship and Grants Program section of our FAQs.
- 11.2. If you still have questions or require any further information after reading our FAQs, you can email [comms@covidence.org](mailto:comms@covidence.org)